

**THE UNIVERSITIES AND OTHER TERTIARY INSTITUTIONS  
(MANAGEMENT OF COLLEGES AND OTHER ACADEMIC  
UNITS OF MAKERERE UNIVERSITY) STATUTE 2026**

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**THE UNIVERSITIES AND OTHER TERTIARY INSTITUTIONS  
(MANAGEMENT OF COLLEGES AND OTHER ACADEMIC  
UNITS OF MAKERERE UNIVERSITY) STATUTE 2026**

*(Under Sections 40(2)(a), 40(2)(b) and 40 (2)(d) 41(d) and 72 (h) of the  
Universities and Other Tertiary Institutions Act, CAP 262)*

In Exercise of the powers conferred on the Makerere University Council by sections 41(d) and 72 of the Universities and Other Tertiary Institutions Act (CAP 262), this Statute is made this ..... day of .....2026

**PART I—PRELIMINARY**

**1. Title**

This Statute may be cited as the Universities and Other Tertiary Institutions (Management of Colleges and other Academic Units of Makerere University) Statute 2026

**2. Interpretation**

In this Statute, unless the context otherwise requires—

*“Academic Registrar ”* means the Academic Registrar of the University

*“Act”* means the Universities and Other Tertiary Institutions Act CAP 262

*“Alumni”* means a member of the convocation as provided for in the Act

*“Appointments Board”* means the Appointments Board of the University

*“A Stand-alone Institute’* means an Institute of the University that has the administrative status of a College

*“A Stand-alone school’* means a school of the University or external Campus that has the administrative status of a College

*“Board”* means the Board of a College, School, Department, Institute and or external campus

*“Central administration”* means the organs and officers empowered to manage the University

*“Centre”* means an entity whether within a College, School or Institute established to foster transdisciplinary research, knowledge transfer, research to policy engagement and community interventions /outreach activities in a particular area of research that is of importance to national, regional or global agenda.

*“Chancellor”* means the Chancellor of the University

*“College”* means a College of the University as established by the University Council

*“College Academic Board”* means the Academic Board of a College

*“College Administrative Board”* means the Administrative Board of a College

*“College Accountant”* means the Accountant of a College.

*“College Librarian”* means the Librarian of a College

*“College Registrar”* means the registrar of a College

*“Contracts Committee”* means the Contracts Committee of the University

*“Dean”* means the Dean of a School appointed in accordance with the Act

*“Department”* means a unit of a School that deals with core functions of teaching, learning and research of a particular focused discipline, with at least one program leading to the award of a degree.

*“Deputy Dean”* means the Deputy Dean of a stand-alone School

*“Deputy Principal”* means the Deputy Principal of a College

*“Establishment and Appointments committee”* means the Establishment and Appointments Committee of a College, Stand-alone School, Stand-alone Institute or External Campus

*“Institute”* means a Unit of the University established to conduct trans-disciplinary research, capacity building, graduate training or conduct University wide training in specific or specialized disciplines.

*“Lecturers”* includes Senior Lecturers, Assistant Lecturers, Honorary Lecturers and other Lecturers as may be established by the University Council

*“Professor”* includes a Professor, an Associate Professor and a Professor Emeritus

*“School”* means an academic unit comprised of Departments that come together to offer related disciplines, leading to the award of an academic qualification.

*“Senate”* means the Senate of the University

*“University”* means Makerere University

*“University Bursar”* means the University Bursar of the University

*“University Council”* means the University Council of the University

*“University Secretary”* means the University Secretary of the University

*“Vice Chancellor”* means the Vice Chancellor of the University.

**PART II— OPERATION, STRUCTURE AND RELATIONSHIP OF  
COLLEGES, STAND-ALONE SCHOOLS AND INSTITUTES WITH THE  
UNIVERSITY**

**3. University to Operate a Campus College System**

- 1) Subject to the Act, the University shall operate a Campus College system in which administrative, academic and financial functions and responsibilities are shared between the central administration of the university and its Colleges.
- 2) For the avoidance of doubt, the functions and responsibilities of Colleges shall be as provided in this Statute and determined from time to time by the Central Administration of the University with the approval of the University Council.
- 3) Colleges shall be under the overall supervision of the University Council.
- 4) Every College shall, at least every six (6) months, submit to the Vice Chancellor for consideration by the University Council, reports on the proceedings of the College on all matters for which the College is responsible.
- 5) The decision-making in a College shall be based on the principle of consultation through the relevant Committees and Boards of the College and the University.
- 6) The University Council shall ensure coherence and adherence by Colleges to the Act, established University regulations, and Policies.
- 7) A College shall have a three-tier administrative structure as may be determined by the University Council at the time of establishment of the College.

- 8) A three tier College structure shall be composed of Institutes, Schools, Departments and/or such other units as may be determined by the University Council.
- 9) Colleges shall be governed in accordance with this statute and the existing University policies.
- 10) Colleges shall be those as designated and approved by the University Council.

#### **4. School and External Campus**

- 1) There shall be two types of Schools, namely;
  - a) Schools which are part of the College structure of the University
  - b) Stand-alone schools and External Campuses.
- 2) **Governance of Stand-alone Schools and External Campuses**
  - a) The Stand-alone Schools and External Campuses shall be headed by a Dean or Director who shall be appointed in accordance with the procedures for appointment of Deans or Directors as established by the Act.
  - b) The Dean or Director of a stand-alone School or External Campus shall possess the minimum qualifications of a Principal of a College.
  - c) The Dean or Director of a stand-alone School or External Campus shall report to the Vice Chancellor.
  - d) There shall be a Deputy Dean for a stand-alone School whose functions shall be similar to those of a Deputy Principal of a College.
  - e) The Deputy Dean of a Stand – alone School shall possess the minimum qualifications of a Deputy Principal of a College.
  - f) The Deputy Dean shall be appointed in accordance with the procedure for appointment of the Dean.
  - g) A Dean, Deputy Dean or Director under this section shall be appointed on terms and conditions as determined by the University Council.
  - h) The term of office for a Dean, Deputy Dean and Director

of a stand -alone School or External campus shall be four (4) Years.

- i) The Dean, Deputy Dean and Director in (h) above may be eligible for re-appointment for one (1) further term.
- j) Stand-alone Schools shall in addition to the Dean have one (1) representative in the University Senate; one of whom shall be female, who shall be elected by the Academic Staff of the School.
- k) External Campuses shall in addition to the Director have one (1) representative to the University Senate; one of whom shall be female, elected by the Academic Staff of the Campus.
- l) The representatives in (j) and (k) above shall be at the rank of Professor or Associate Professor.
- m) The Stand-alone Schools and External Campuses shall be those as designated by the University Council.

## **5. Institute**

1. There shall be two types of Institutes;

- a) Training/Academic Institutes
- b) Research Institutes

### **2. Governance of Institutes**

- a) Training/Academic Institutes shall be headed by a Director who shall be appointed in accordance with the Act.
- b) Research Institutes shall be headed by a Head of Institute who shall be appointed in compliance with the University Policies on Research Entities.
- c) A Head of an Institute under this section shall be appointed on terms and conditions determined by the University Council.
- d) The Director or Head of an Institute or a Research Institute shall be at the rank of Professor or Associate Professor.
- e) The Institutes shall be those designated as such by the

University Council.

## **6. Department**

The following shall be the categories of Departments in a College

- 1) Service Department – a Department that facilitates other Departments but does not have an independent program leading to the award of an undergraduate degree
- 2) Single Program Department – a Department that runs one undergraduate academic program but may service other Departments and offer masters and PhD programs.
- 3) Multiple Program Department – a Department that runs two (2) or more undergraduate academic programs but may service other Departments and offer masters and PhD programs.

## **7. Centre**

- 1) The University may establish Centres.
- 2) Centres may also be established in accordance with the University Policy on the Establishment of Institutes and Research Centres.
- 3) Centres shall be headed by a Director who will be appointed in accordance with the University Policies.

### **PART III - FUNCTIONS OF COLLEGES, STAND-ALONE SCHOOLS, EXTERNAL CAMPUSES AND INSTITUTES**

**8.** The functions of Colleges, Stand-alone Schools, External Campuses and Institutes shall be—

- 1) to ensure proper discharge of the academic affairs of the University.
- 2) to ensure the implementation of the strategic plan of the University.
- 3) to register and examine students, recommend results for the approval of the University Senate and issue academic transcripts to qualifying

students.

- 4) to plan, budget and execute budgets as approved by the University Council
- 5) to raise revenue from various sources and programs, as may be approved by the University Council.
- 6) to manage University assets in their custody.
- 7) to initiate, plan and execute projects and programs within the University guidelines.
- 8) to promote and protect the name, brand and image of the University.
- 9) to provide a place of learning, education, research and service in accordance with the vision and mission of the University.
- 10) to prepare students through regular and professional courses for degrees, diplomas, certificates and other awards of the University.
- 11) to contribute to the intellectual life of the University acting as a focal point for economic, social, cultural and political development pertaining to the interests and changing demands of the society.
- 12) To perform any other functions as may be determined by the University Council.

#### **PART IV- MEMBERSHIP OF COLLEGES, STAND-ALONE SCHOOLS, EXTERNAL CAMPUSES AND INSTITUTES**

##### **9. Membership**

A College, Stand-alone School, External Campus or Institute shall, where relevant include the following members;

- 1) Principal
- 2) Deputy Principal
- 3) Dean of a Stand-alone School and Director of an External Campus

- 4) Deputy Deans of Stand-alone Schools
- 5) Director of an Institute
- 6) Directors of Centres of Excellence and Global Centres
- 7) Deans of Schools
- 8) Deputy Deans
- 9) Heads of Departments
- 10) Professors
- 11) Associate Professors
- 12) Professor Emeritus
- 13) Senior Lecturers
- 14) Lectures
- 15) Assistant Lecturers
- 16) Research Fellows
- 17) Graduate Fellows
- 18) Chief Technicians,
- 19) Principal Technicians
- 20) Technician
- 21) Technical Assistant
- 22) Curators
- 23) Clinicians
- 24) Dental Technologists
- 25) Visiting /Honorary Academic Staff
- 26) Such other categories of technical positions as the University Council may designate Academic members of Staff
- 27) Director of a Centre
- 28) Students of the College
- 29) College Accountant

- 30) College Librarian and other Library Staff designated as academic
- 31) College Registrar
- 32) Administrative and other Employees of the College, Stand-alone School or Institute; and
- 33) Such other members as the University Council may from time to time determine to be members of the College, Stand-alone School or Institute.

**PART V – ADMINISTRATION OF COLLEGES, STAND-ALONE SCHOOLS, EXTERNAL CAMPUSES AND INSTITUTES**

**10. Principal of a College**

- 1) There shall be a Principal for each College who shall be appointed by the Appointments Board on the approval of the University Council.
- 2) The University Council shall consider the following, amongst others, before approving a person for appointment as a Principal of a College—
  - a) proven managerial experience in a relevant field at a minimum level of Head of Department and or its equivalent;
  - b) the person should at least be at the rank of Associate Professor or above
  - c) Proven Integrity and high ethical standards
  - d) Leadership skills encompassing collaborations and partnerships
  - e) Sound academic vision
  - f) Resource mobilization and management
- 3) Section 10 (2) shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

**11. Search and Identification of Candidates for the Position of Principal**

- 1) The University Council shall constitute a Search Committee composed of five (5) members; three (3) of whom shall be

nominated by Council and two (2) by Senate.

- 2) The composition of the Search Committee will factor in gender mainstreaming considerations.
- 3) The University Council shall provide the said Committee with terms of reference and or guidelines regarding matters relating to the search and identification of suitable candidates for the position of Principal.
- 4) The Search Committee will identify a maximum of five (5) suitable candidates for the position of Principal and forward the names of the candidates to the University Senate for consideration.
- 5) The Senate shall consider the recommended candidates using the guidelines provided by the Council and recommend a maximum of three (3) candidates to the Council.
- 6) Where the Search Committee fails to identify the required minimum number of three (3) candidates following a re-advertisement of the position, the Committee shall consult the Chairperson of Council who will guide on the appropriate next steps.
- 7) Upon completion of the search process, the Search Committee shall present its report with its report to the Senate.
- 8) The University Senate will consider the report and recommend the three (3) most suitable candidates to Council.
- 9) The University Council shall consider and approve one (1) candidate for appointment as Principal from among the three (3) candidates forwarded by the University Senate to the Appointments Board for appointment as Principal.
- 10) The decision of the University Council set out in (8) above shall be implemented by the Appointments Board.

## **12. Terms and conditions of service of a Principal**

A Principal shall be appointed on terms and conditions as determined by the University Council.

**13. Term of office of a Principal**

A Principal shall be appointed for a term of four (4) years and may be eligible for re-appointment for only one (1) further term.

**14. Functions of a Principal**

- 1) A Principal of a College shall—
  - a) be the Chief Administrative, Academic and Financial officer of the College
  - b) promote and maintain academic excellence, efficiency and good order at a College
  - c) implement University policies and enforce applicable regulations at the College; and
  - d) exercise such other functions as may be prescribed by the University Council.
- 2) In the performance of his or her functions, the Principal of a College shall, where necessary consult the relevant organs and officers of the University.
- 3) The Principal shall be responsible to the Vice-Chancellor.
- 4) This section shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

**15. Deputy Principal of a College**

- 1) There shall be a Deputy Principal for each College who shall be appointed by the Appointments Board on the approval of the University Council.
- 2) The University Council shall consider the following before approving a person for appointment as Deputy Principal of a College—
  - a) proven managerial experience in a relevant field at a minimum level of Head of Department and or its equivalent
  - b) The person should be at the rank of at least a Senior Lecturer or above
  - c) Proven Integrity and high ethical standards

- d) Leadership skills encompassing collaborations and partnerships
- e) Sound academic vision
- f) Resource mobilization and management

**16. Search and Identification of Candidates for the position of Deputy Principal**

The search process for the position of Deputy Principal of a College shall be in accordance with S.11 of this statute.

**17. Terms and Conditions of Service of a Deputy Principal**

A Deputy Principal shall be appointed on terms and conditions determined by the University Council.

**18. Term of Office of a Deputy Principal**

A Deputy Principal shall be appointed for a term of four (4) years and may be eligible for reappointment for only one (1) further term.

**19. Functions of a Deputy Principal**

A Deputy Principal shall deputize the Principal and perform such other duties as may be assigned by the Principal in accordance with the University Regulations, Policies and Procedures.

**20. College Registrar**

- 1) There shall be a College Registrar for every College as may be designated by the Chief Human Resources Officer on the recommendation of the Academic Registrar.
- 2) A College Registrar shall report to the Academic Registrar through the Principal.
- 3) This section shall apply with necessary modifications to stand-alone Schools or External Campuses and Institutes.

**21. College Accountant**

- 1) There shall be a College Accountant for every College as may be designated by the Chief Human Resources Officer on the recommendation of the University Bursar.
- 2) A College Accountant shall report to the University Bursar through the Principal.

- 3) This section shall apply with necessary modifications to stand-alone Schools or External Campuses and Institutes.

## **22. College Librarian**

- 1) There shall be a College Librarian as may be designated by the Chief Human Resources Officer on the recommendation of the University Librarian.
- 2) A College Librarian shall report to the University Librarian through the Principal.
- 3) This section shall apply with necessary modifications to stand-alone Schools or External Campuses and Institutes.

## **23. Staff of a College**

- 1) Every College shall consist of three (3) categories of staff;
  - a) the academic staff
  - b) the administrative staff and
  - c) support staff.

### **2) Academic Staff**

The Academic Staff of a College shall consist of—

- a) Principal
- b) Deputy Principal
- c) Dean of a Stand-alone School and Director of External Campus
- d) Deputy Dean of a stand-alone School
- e) Director of an Institute
- f) Directors Centres of Excellence and Global Centres
- g) Deans of Schools
- h) Deputy Deans
- i) Heads of Departments
- j) Professors,
- k) Associate Professors

- l) Professor Emeritus
- m) Senior Lecturers
- n) Lecturers
- o) Assistant Lecturers
- p) Research Fellows
- q) Graduate Fellows
- r) Chief Technicians
- s) Principal Technicians
- t) Technician
- u) Technical Assistant
- v) Curators
- w) Clinicians
- x) Dental Technologists
- y) Visiting /Honorary Academic Staff
- z) Such other categories of technical positions as the University Council may designate Academic members of Staff
- aa) Director of a Centre
- bb) Students of the College
- cc) College Accountant
- dd) College Librarian and other Library Staff as designated as academic
- ee) College Registrar
- ff) such other members of the Academic staff of the College as the University Council may determine.

3) **Administrative Staff**

The administrative staff of a College shall consist of:

- a) Principal and the Deputy Principal
- b) College Accountant

- c) College Human Resources Officer
  - d) College Registrar, and
  - e) All persons designated as Administrative Staff of the College.
- 4) **Support Staff**

The support staff of a College shall consist of persons employed by the University and deployed to the College but who are not Academic Staff or Administrative Staff.

- 5) This section shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

## **PART VI—ACADEMIC BOARD OF A COLLEGE**

### **24. Constitution of Academic Board**

Every College shall have an Academic Board.

### **25. Composition of Academic Board**

- 1) An Academic Board shall be composed of the following, where applicable—
  - a) the Principal of the College who shall be the Chairperson
  - b) the Deputy Principal of the College
  - c) the Deans of Schools
  - d) the Heads of Departments of the College
  - e) two (2) student representatives of the college, where one (1) shall be a graduate student and the other an undergraduate student and one of them shall be female.
  - f) the representatives of the Schools in the University Senate
  - g) the Directors of Institutes, if any
  - h) the College Librarian; and
  - i) two (2) senior members of the Academic Staff at the rank of Associate Professor and above, one of whom shall be female elected by the members of the Academic Staff in the College to serve for a period of three (3) years.

- 2) The College Registrar shall be the Secretary to the Academic Board.
- 3) The quorum at every meeting of the College Academic Board shall be half of the members of the Board.

## **26. Functions and Powers of Academic Board**

- 1) Subject to the Act, an Academic Board shall;
  - a) Direct and regulate the instruction and teaching in the college;
  - b) Ensure compliance with the regulations of the University in the examination of candidates for degrees and other awards;
  - c) Under the authority of the University Senate;
    - i. make rules governing the admission of persons to courses of study at the College
    - ii. conduct examinations for the award of Diplomas, Certificates and other awards of the University
    - iii. process and recommend examination results for approval by the University Senate
    - iv. make recommendations for award of Degrees, Diplomas, Certificates and any other awards of the University.
  - d) Promote research and require reports from to time on such research
  - e) Promote the discovery, transmission, preservation and enhancement of knowledge and skills
  - f) Stimulate the intellectual participation of staff and students of the College in economic, social, cultural, scientific and technological development
  - g) Make recommendations to the Senate for changes to any rules, policies, regulations that relate to the College; and
  - h) Make recommendations to the Senate on the establishment, organization and functions of Schools, Departments, Centres, Institutes or any Units of the College as may be established by the University Council.
- 2) The Academic Board shall hold powers as conferred upon it by this Statute and/or the Senate.

**27. Making proposals by Academic Boards of Colleges to the University Senate**

Academic Boards of Colleges may make proposals to the University Senate on any matter- or thing, including Rules, Policies, and Regulations, deemed necessary to provide for the furtherance of the functions of a College.

**28.** Part VI shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

**PART VII—ACADEMIC BOARD OF SCHOOLS, INSTITUTES AND DEPARTMENTS**

**29. Academic Board of Schools, Departments and Institutes**

- 1) Each School shall have an Academic Board consisting of—
  - a) the Dean or Director who shall be the chairperson
  - b) Heads of Departments within the School.
  - c) such number of students in the School as the University Senate may prescribe representing a variety of the courses of study in the school.
  - d) A representative of the teaching staff at the rank of Lecturer.
  - e) such other persons as the University Senate may decide.
- 2) Each Department or Institute shall have an Academic Board consisting of all its academic Staff.
- 3) The Head of Department or Director shall be the chairperson of the above said Board in (2) above.

**30. Functions of the Academic Board of a School, Institute and Department**

The Academic Board of a School, Institute or Department shall recommend for adoption by the University Senate through the College Academic Board in relation to the School, Institute or Department proposals—

- 1) regulating the attendance of students, the system of courses and lectures and the admission of students
- 2) on the methodology and curricula to be followed taking into account the policy guidelines issued by the University Council

- 3) regulating the procedure and dates of examinations
- 4) relating to the promotion of teaching, research and writing of papers in the School, Institute and Department.

### **31. Meetings of the Academic Board of a School, Institute or Department**

The Academic Board of a School, Institute, Department shall meet at least once every month for the discharge of its functions and a meeting shall be held on the request of the Dean, Director or Head of Department at a time and place determined by the Dean, Director or Head of Department.

- 1) Quorum at the meeting of the Academic Board of a school, Institute or Department shall be half of the members.
- 2) A decision of the Academic Board of a School, Institute or Department shall on any matter be by a majority of the members present and voting, and in the case of equality, the person presiding shall have a second or casting vote.
- 3) The Academic Board of a School, Institute or Department shall comply with the Laws and Policies governing the University.

### **32. Academic Board to Establish Committees**

- 1) An Academic Board of a College, School, Institute or Department may establish committees for the better carrying out of its functions.
- 2) Without prejudice to subsection (1), the Committees of the Board may include Committees responsible for—
  - a) Examinations, Irregularities and Appeals Committees
  - b) Academic programs and Library Committees
  - c) Research and Graduate training committees.
- 3) The Academic Board shall comply with the rules of procedure and conduct for the Committees as established by the University.

**33.** Part VII shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

## **PART VIII— COLLEGE RESEARCH AND INNOVATIONS BOARD**

### **34. College Research and Innovations Board**

- 1) Every College shall have a Research and Innovations Board
- 2) Every College Research and Innovations Board shall, where applicable, consist of –
  - a) a Chairperson appointed by the College Academic Board who shall be at the rank of Senior Lecturer or above.
  - b) One (1) representative from each school/department at the rank of senior lecturer
  - c) One(1) representative from the Grants Management and Support Unit of the University
  - d) 1 Representative of graduate students in the College
  - e) 1 Representative of undergraduate students in the College
- 3) The College Registrar shall be the Secretary to the Research and Innovations Board.

### **35. Functions of the College Research and Innovations Board**

The College Research and Innovations Board shall be responsible for;

- 1) The strategic planning and policy development to enhance the University's research profile
- 2) Providing strategic oversight of research and innovation activities
- 3) Promoting research culture at the College
- 4) Ensuring compliance with legal, regulatory and ethical standards of research.
- 5) Any other responsibilities that may be assigned.

### **36. Procedure of the College Research and Innovations Board**

The College Research and Innovations Board shall in the conduct of its business comply with the policies of the University

### **37. Application of Part VII**

Part VIII shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

### **PART IX- COLLEGE ADMINISTRATIVE BOARD**

#### **38. College Administrative Board**

- 1) Every college shall have an Administrative Board.
- 2) The College Administrative Board shall, where applicable, consist of—
  - a) the Principal
  - b) Deputy Principal
  - c) Deans of Schools
  - d) Directors of the Institutes
  - e) the College Accountant
  - f) the College Registrar
  - g) College Librarian
  - h) two (2) student representatives of the College one of whom shall be a graduate student and the other an undergraduate student on the guild representative council; and at no time shall these representatives be of the same sex.
  - i) One (1) representative of administrative staff
  - j) One (1) representative of support staff.
  - k) two (2) representatives of the academic staff, one of whom shall be female.
- 3) The College Registrar shall be the Secretary to the College Administrative Board.

#### **39. Functions of College Administrative Board**

- 1) Every College Administrative Board shall-
  - a) Be responsible for the overall administration of the College.

- b) Ensure the implementation of the objects and functions of the College.
- 2) Without prejudice to the generality of subsection (1) the College Administrative Board shall –
- a) Be responsible for the direction of the strategic, administrative and financial affairs of the College.
  - b) Advise the administrative, academic and support staff of the College on the policies, regulations and other matters relating to the College.
  - c) Approve College budgets for submission to the University Council
  - d) Oversee and ensure the proper utilization of University funds, assets and property at the College
  - e) Perform any such functions as the University Council may direct.

#### **40. Committees of College Administrative Board**

- 1) A College Administrative Board may establish Committees for the better carrying out of its functions.
- 2) Without prejudice to subsection (1), the Committees of the College Administrative Board may include committees responsible for –
  - a) Finance
  - b) Grants
  - c) Planning, estates and security
  - d) Staff and students' welfare
  - e) Staff establishment and appointments
  - f) Other matters as may be determined from time to time.

#### **41. Application of Part IX**

Part IX shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

## **PART X— OTHER COMMITTEES OF COLLEGES**

### **42. Establishment and Appointments Committee**

- 1) Every College shall have an Establishment and Appointments Committee.
- 2) The Establishment and Appointments Committee of a College shall comprise, where applicable, the following—
  - a) the Principal who shall be the chairperson
  - b) the Deputy Principal
  - c) the Deans of Schools
  - d) Directors of Institutes
  - e) One (1) member elected by each Board of a School, Department or , or Institute who must be at the rank of at least a Senior Lecturer and not being a student.
  - f) one (1) Representative of the University Appointments Board
  - g) One (1) Representative of senior administrative staff of the College elected from among their number.
  - h) One (1) representative of the Support Staff of the College elected from among their number.
  - i) The designated College Human Resource Officer shall be the Secretary to the Establishment and Appointments Committee.
  - j) The Establishment and Appointments committee shall exercise such powers and functions and follow procedures that may be prescribed by the Appointments Board of the University.

### **43. Quality Assurance and Gender Mainstreaming and Information Communications Technology Committee**

- 1) Every College shall have a Quality Assurance, Gender Mainstreaming and Information Communications Technology Committee.
- 2) The above said Committee shall be comprised of the following, where applicable-

- a) The Principal, who shall be the Chairperson
  - b) The Deputy Principal
  - c) The Deans of the Schools
  - d) A representative of each of the schools and or Institute(s).
  - e) The College Registrar shall be the Secretary to the Committee.
- 3) The composition of the Committee will factor in gender mainstreaming considerations.

**44. Sub Contracts Committee**

- (1) Every College shall have a Sub Contracts Committee.
- (2) The sub-Contracts Committee—
- a) shall be guided by the laws and regulations governing procurement of goods and services and disposal of assets
  - b) shall adhere to University guidelines on procurement and disposal of assets; and
  - c) shall exercise such other functions as may be delegated to it by the Contracts Committee of the University.

**45. Application of Part X**

Part X shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

**PART XI—FUNDS, ASSETS AND PROPERTIES OF COLLEGES, STAND ALONE SCHOOLS, INSTITUTES AND EXTERNAL CAMPUSES**

**46.. Ownership of Funds, Assets and Property**

All funds, assets and property acquired by the College, or otherwise designated for use by the College in execution of its functions shall—

- 1) belong to the University
- 2) be registered in the name of the University Council, where registration is a requirement; and
- 3) be reflected in the University assets register and books of

accounts.

#### **47. Management of Funds, Assets and Property**

- 1) All funds, assets and property, movable and immovable at a College shall be managed and utilized by the Administrative Board under the authority of the University Council, in accordance with this Statute, Policies and guidelines issued by the University Council.
- 2) The University Council may, upon the recommendation of the Contracts Committee of the University impose charges or dispose of its assets at the College in accordance with the law relating to procurement and disposal of assets.

#### **48. Fees and Funds**

In accordance with the Act—

- 1) Colleges shall be responsible for enforcing the collection of all University fees for the services rendered at the Colleges.
- 2) All funds designated for use by the Colleges shall be managed in accordance with the Public and University Financial Management policies.
- 3) The University Council shall determine the levels and nature of expenditure to be incurred by each College.

#### **49. Bank Accounts**

A College may, with the approval of the University Council and the Accountant General, in accordance with this Statute and Policies governing the University, open and operate bank accounts.

#### **50. Annual Estimates**

- 1) The financial year of every College shall be the same as that of the University.
- 2) The Administrative Board of each College shall, within a period of six (6) months before the end of each financial year or such other time as may be prescribed by the University Council, make and submit to the University Council for approval, estimates of the income and expenditure of the College for the ensuing year.
- 3) Unless the University Council otherwise determines, no

expenditure shall be incurred for the purposes of a College except in accordance with the approved annual estimates of the College.

- 4) The financial regulations and practices at a College shall be in accordance with the University Council policies and regulations, relevant laws and best practices.

**51. Application of part XI**

Part XI shall apply with necessary modifications to stand-alone Schools, External Campuses and Institutes.

**PART XII—GENERAL**

**52. Vesting of Assets and Liabilities**

Where a college is established by merging an independent institution, all the assets and liabilities of the independent institution subsisting immediately before the merger shall on commencement of this statute vest in the University Council in trust for the College.

**53. Functions Of Former Institute, Faculty, School or Department**

Subject to the directions issued by the University Council, every college shall on the commencement of this Statute perform all the functions of the former Institute, Faculty, School or Department that have been merged to establish the College.

**54. Students of a former school, Institute, Faculty, or Department**

On the commencement of this Statute, all the students of the former Institute, Faculty, School or Department that have been merged to establish the college shall become students of the College subject to directions issued by the University Council.

**55. Interim Appointments**

- 1) Where a College, School or Institute is established for the first time, the Vice Chancellor shall appoint the Principal, Dean or Director who shall hold office for a maximum period of two (2) years after which the Principal, Dean or Director shall be appointed in accordance with this Statute and the Act.
- 2) Where a Department is being established, the Vice Chancellor

shall appoint an acting Head of that Department to hold office for a period of one (1) year after which the Head of Department shall be elected in accordance with the Act.

#### 56. Application of Statute

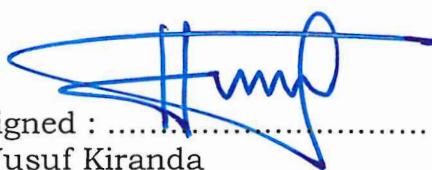
Except where expressly provided, the provisions of this Statute applicable to Colleges shall apply with necessary modifications to Stand-alone Schools and or external campuses and institutes.

#### 57. Repeal and Savings

- 1) The Universities and Other Tertiary Institutions (Management of Constituent Colleges of Makerere University) Statute, 2012 is hereby repealed.
- 2) Any proceedings pending under the above-repealed Statute before the commencement of this Statute may be continued and completed under this Statute.

**APPROVED** by Makerere University Council on the 16<sup>th</sup> day of April  
2026

Signed: L. Magara  
Dr. Lorna Magara  
**CHAIRPERSON OF COUNCIL**

Signed :   
Yusuf Kiranda  
**UNIVERSITY SECRETARY**