

## **Policy on Joint Awards between Makerere University and Other Institution**

### **a) Collaborating Institutions**

- i) Collaboration can only be made with recognized institutions.
- ii) There shall be in existent structures and expertise to manage, teach, supervise, examine and carry out research for the Joint Award.
- iii) Ethical issues related to the award shall be noted and agreed upon jointly by either University/Institution.
- iv) The students and staff involved shall be made aware of the Joint Award procedure in print, electronic form and visitations by relevant authorities from the Universities.

### **b) Agreement**

A collaborative agreement justifying and strengthening the complementary and equal partnership between universities shall be made.

### **c) Funding Mechanism**

There shall exist an enabling funding mechanism to operationalise the joint award.

### **d) Intellectual Property Rights**

Intellectual Property Rights shall belong to the partner Universities and the details of sharing financial proceeds shall be worked out as applicable in each University, following a mutual agreed format.

### **e) Admission Requirement**

The admission requirements of the relevant institution shall be equivalent and any modifications/additions to such qualifications shall be mutually agreed.

### **f) Application Requirements and Procedure of Application**

- i) The application requirements of the relevant institution shall be equivalent and any modifications/additions to such qualifications shall be mutually agreed upon.
- ii) The programme shall be openly advertised for equal opportunity for candidates to apply and information given to staff to appreciate as they participate. Standing should be put in place for any given Joint Award Programme.

### **g) Duration of Study and Residence**

The duration of study shall be defined but it shall not significantly differ from the existing ones in participating universities. Duration of stay in a particular university shall be prescribed as a requirement before the award is given.

**h) Fees Payment and Sharing of Fees between Collaborating Institutions**

The mode of fees payment and sharing shall be established between the partner Universities/Institutions.

**i) Coordinating Office**

The University organs to manage and coordinate the award shall be clearly identified in each University and a Coordinator shall be identified.

**j) Course and Coursework Load**

The type of course and coursework required by the collaborating Universities towards the awards shall be defined.

**k) Quality Assurance**

The methods of progress monitoring shall be agreed upon using the existing methods from either University.

**l) The Examination Process and Grading**

The examination process and grading of the award shall be agreed upon by both Universities but shall not be significantly different from the existing ones at either University.

**m) Format of Dissertation**

The format of results presentation in case of research project of dissertation presentations shall be agreed upon to include a comprehensive monograph and peer-reviewed published scientific articles (the acceptable number shall be defined).

**n) Withdrawal of Students**

Mechanism of withdrawal from the Joint Award shall be granted only following an investigation.

**o) Transcripts**

Documentation of results shall be through existing transcripts, which would be accepted by the partner Universities with the words "Transcript for the Joint Award" included in the document.

**p) Award Certificate**

i) The name of the award must be in existence at either University or both official languages be used in the Award Certificate as agreed upon.

ii) The Joint Award Certificate shall bear both/all Universities logos side by side, a statement attributed to the awarding bodies in the partner Universities, title of the degree (class if applicable), candidates name, date of award and signature of the relevant University authorities, Quality of paper used shall be agreed upon and relevant University seals embossed.

**q) Arbitration**

i) Special situation shall be resolved by consultation of bodies responsible for the joint Awards in the partner Universities.

ii) The agreement shall provide for the appointment of Arbitrator or Arbitrators.

r) **Termination of the Joint Award**

The termination of the Joint Award Programme by any of the Universities shall be by one year's notice with mutual consent, but shall not affect the registered students until their studies have been completed or until deregistered.